

The Vale Academy
Wilbury Drive
Dunstable
Bedfordshire
LU5 4QP
01582 211150
18 September 2017

Dear Parent / Carer

Drop off and collection points

The entrance for the Early Year is the gate located on Wilbury Drive at the top end of the school and will open at 8.35am. If you have a child in Reception and/or Year 1, you can then walk your child through the playground to their classroom to be met by their class teacher. If you have older children, they are allowed to walk through the quad to meet their friends, but due to our safeguarding policies, parents must wait by the gate to the quad and must not cross the yellow line.

The gate closes at 8.45am and you will then need to bring your child round to the main office to sign in.

This also applies for collection at the end of the day; your older children can meet you in the classroom of their younger sibling.

All other years are to use the Main Gate entrance which is located to the right hand side of the Main Office entrance. The gates will be opened at 8:35am and will close again at 8.45am. Once closed, you will need to bring your child to the Main Office to sign in.

For safeguarding reasons parents must not use their mobile phones on site. If you need to take a call, please remain off site.



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