



The Shared Learning Trust

THE VALE
ACADEMY

The Vale Academy
Wilbury Drive
Dunstable
Bedfordshire

LU5 4QP
01582 211150

vale@thesharedlearningtrust.org.uk

12th September 2018

Meet the Teacher Evening for years 1-6: Monday 1st October: 3:30pm – 6:00pm

Dear Parents/Carers,

We will be holding a Meet the Teacher Evening on Monday 1st October 2018 and would like to invite you to book an appointment. As your child is at the centre of these consultations, we feel that it is very important that he/she attends with you.

We limit appointments on the night to 5 minutes. If you feel that you will need to discuss some matters at length, we ask you to make a longer appointment at a later date, via the School Office.

Teachers' appointments will be booked on a **first-come, first-served basis**. Please indicate your preferred time slot on the return slip below and your child's teacher will confirm your time via your child's school planner. If you are unable to attend, please contact the school to arrange an alternative mutually convenient appointment with their teacher.

If you have more than one child in the school, we will endeavour to arrange the appointments so you can meet with their teachers within a reasonable time scale during the course of the evening. Please indicate on the reply slip all children you require an appointment for.

Yours faithfully,

Mrs K Hooft
Head of School

I/We will be attending Meet the Teacher Evening: Monday 1st October 2018

Signed:

I would prefer the appointments to be made between (please circle)

3.30 – 4.15pm

4.20 – 5.05 pm

5.10 – 5.55pm

Pupil Name

Form

Pupil Name

Form

Pupil Name

Form



THE
SHARED
LEARNING
TRUST