

Academy of Social Work and Early Intervention

Innovation • Collaboration • Excellence



THE
SHARED
LEARNING
TRUST



The Shared Learning Trust
THE VALE
ACADEMY



University of
Bedfordshire

The Shared Learning Trust (The Vale Academy), in partnership with The Academy of Social Work and Early Intervention (The Academy) Central Bedfordshire Council, are delighted to be able to offer this unique opportunity to parents and members of our local community.

The opportunity?

This opportunity will provide you with hands on experience of volunteering in The Vale Academy to provide you with the knowledge and information directly linked to working with children and in a school. You will also achieve the CACHE Level 2 Award in Support Work in Schools qualification.

What does the qualification entail?

This qualification is an introduction to the information and knowledge needed to work in primary, secondary or special schools. It covers the many varied roles that full- and part-time support staff may fulfil including administrative roles, site support roles, technical roles and volunteers, as well as those roles that work directly with children and young people in the school environment.

The award will consist of 5 units which will be assessed by your tutor using a range of methods. This could include a portfolio of evidence, written assignments or a task.

Who is it suitable for?

This course is suitable for anyone who has a genuine interest in working in a school. No previous qualifications or experience are necessary (although all successful applicants will only begin the course once a DBS check has been completed).

How much will it cost?

Learners may be eligible for funding for this course, depending on individual circumstances at the time of application. Eligibility for funding will be assessed and confirmed to applicants prior to confirmation of a place on the course. In the unlikely event that no funding can be accessed by an applicant the full cost of this qualification is £375.

Limited funding to support childcare and/or travel costs may be available in certain cases, which will be subject to approval before confirmation of a place on the course; this can be discussed at the information session.

Time commitments

This course will begin in **January 2018** and will run until **June 2018**. There will be some formal study linked to the mandatory units every fortnight. These will take place at Vale Academy on the same day each week. In addition to this you will be required to volunteer for **12 hours each week** at the academy as a learning support assistant. **The days and**

times for this volunteering are entirely flexible and will be arranged on an individual basis.

NB. The weeks where you have formal study will require only a further 8 hours volunteering.

If I successfully complete this course what will I get out of this?

- Level 2 qualification (Award in Support work in Schools)
- Recognised Safeguarding and Health and Safety certification
- Assistance with applying for jobs
- Monthly mentor meetings with The Shared Learning Trust
- Reference from a nominated staff member and the Executive Principal

Who can I talk to about this?

Come along and meet Rosetta Triolo and Kim Hiom from The Academy on Friday, 24rd November at 1.30 pm. We are offering all interested parties the opportunity to come and visit the school and meet key members from Central Bedfordshire and The Shared Learning Trust who will support you through this course.

You will need to bring evidence of your National Insurance Number, details of previous qualifications and benefit entitlement if applicable.

Enrolment deadline:

1st December at 1.30pm

Course dates:

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|--------------|----------------------------|--------------|
| • Session 1 | Wednesday 10 January 2018 | 9:30 – 12:30 |
| • Session 2 | Wednesday 24 January 2018 | 9:30 – 12:30 |
| • Session 3 | Wednesday 7 February 2108 | 9:30 – 12:30 |
| • Session 4 | Wednesday 28 February 2018 | 9:30 – 12:30 |
| • Session 5 | Wednesday 14 March 2018 | 9:30 – 12:30 |
| • Session 6 | Wednesday 28 March 2018 | 9:30 – 12:30 |
| • Session 7 | Wednesday 18 April 2018 | 9:30 – 12:30 |
| • Session 8 | Wednesday 2 May 2018 | 9:30 – 12:30 |
| • Session 9 | Wednesday 16 May 2018 | 9:30 – 12:30 |
| • Session 10 | Wednesday 6 June 2018 | 9:30 – 12:30 |
| • Session 11 | Wednesday 20 June 2018 | 9:30 – 12:30 |

For further information, contact The Academy Team:



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Offering careers information, advice and guidance daily, delivering quality qualifications, helping practitioners and children in Central Bedfordshire to achieve their full potential.